

**UPPER OHIO VALLEY PRESBYTERY
ANNUAL REVIEW OF TERMS OF CALL OR CONTRACT FOR 2012**

Please make two copies of this form. **Send one copy** to the Presbytery Office and keep the other one for your files.

(Name & location of Church) (Name of Pastor, Commissioned Lay Pastor, Stated Supply, etc.)

If you are yoked with another church, please name: _____
Please report the figures for your congregation only (Name & location of other church/churches)

Note: A separate copy of this form is to be completed for **each pastor** (installed, interim, commissioned lay pastor, stated supply, student, temporary, etc.) on the staff of your church. Also, **this form is to be completed and returned even if there are not any changes from last year or your church is presently without a pastor.**

NOTE: Upper Ohio Valley Presbytery adopted these Minimum Terms of Call for 2012 at its September 27, 2011, meeting:

| | 2012 Minimums | 2011 | 2012 |
|--|---------------|-------|-------|
| Cash Salary | \$31,365 | _____ | _____ |
| Cash Housing Allowance if no manse | \$11,410 | _____ | _____ |
| Cash Utilities Allowance if no manse | \$2,000 est. | _____ | _____ |
| Cash Furnishings Allowance | optional | _____ | _____ |
| Other allowances deducted from cash salary | optional | _____ | _____ |
| Specify _____ | | _____ | _____ |
| Manse Value if manse used (30% of above items) | \$9,410 | _____ | _____ |
| Benefits Plan Dues (32.25% of above items) (Board of Pensions) \$13,150 (manse) \$13,795 (no manse) | | _____ | _____ |
| Social Security Allowance | \$3,272 | _____ | _____ |
| Travel Allowance | \$2,000 est. | _____ | _____ |
| Continuing Education (time) | two weeks | _____ | _____ |
| Continuing Education (cash allowance) | \$1,200 | _____ | _____ |
| Vacation Time | four weeks | _____ | _____ |
| Spiritual Retreat time | one week | _____ | _____ |
| Other Allowances (please list) | | _____ | _____ |
| _____ | | _____ | _____ |
| _____ | | _____ | _____ |

For congregations with installed pastors: Remember to discuss the Terms of Call with your pastor in accordance with your promise in the original call: "We further promise to obligate ourselves to review with you annually the adequacy of this compensation, prior to the adoption of the church budget." (**Form of Government**, G-1.0503c, G-2.0804). (Note: You are reminded that all changes in terms of call are subject to approval of presbytery and this form must be filed annually with the Committee on Ministry, signed by both of the following parties). Signing this form indicates you have discussed the terms of call with your pastor.

Please return this report to:
Stated Clerk
Upper Ohio Valley Presbytery
907 National Road
Wheeling, WV 26003-6440

(signature of Clerk of Session)

Or email to: uovp@uovpresby.org

(signature of Pastor)

REPORT WHATEVER REMUNERATION you gave to your pastor, interim pastor, stated supply, temporary supply, etc., even if you have to adapt this form. Two copies of this form are included. **Send one copy to the Presbytery Office, 907 National Road, Wheeling, WV 26003** and keep the other one for your files.

